

Rock Hills

Jr/Sr High School

GRIZZLIES

Student Handbook

2024-2025

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USD 107 Mission Statement

The USD #107 – Rock Hills Schools, in partnership with our communities, will provide opportunities to become lifelong learners and responsible citizens.

Rock Hills Jr/Sr High School Mission Statement

The Rock Hills Jr/Sr High School community will create a safe learning environment where all learners feel worthwhile and valued, while demonstrating and cultivating respect, integrity, and leadership skills to promote their future opportunities as lifelong learners and to challenge them to achieve their maximum potential in all areas.

Safe School Environment

Rock Hills Jr/Sr High School strives to provide a safe and orderly environment. A student is

requested to inform a teacher or the Principal if their safety is in question. A student may also call the state hotline about safety concerns in their school. HOTLINE # 1-877-626-8203

Board of Education

Marc Grout, President	Bobi Fogo, Vice President
Kenny Mizner	Wayne Frost
Brandon Hollerich	Justin Angleton
Brenden Wirth	

Rock Hills Jr/Sr High School Licensed Staff

Sam Meyers	Principal
Billie Cox	HS Math, District Technology Coordinator,
Travis Cox	HS Social Sciences
Barbara Elbracht	K-12 Music
	Agriculture, FFA,
	HS Science
Chris Rhea	JH/HS Science,
Jamie Harvey	Physical Education
Tiffany Collins	JH/HS Math
Virginia McKeown	Art/Ceramics
Zach Duffy	Weights, Athletic Director
Sam Flinn	JH/HS English
Kevin Ost	Industrial Technology
Jennifer Walker	HS English
Jill Griffith	Business, FBLA
Kevin Feldkamp	JH Math
Taylor Ellenz	JH Social Studies, MTSS
Shyanne Kastrup	Counselor
Suzanne Eckhardt	Library/IPS/MTSS

Beloit Special Education Cooperative Staff

Amy McDill, Dusti Herz	Special Education Teacher
June Pumphrey, Adriana Stevenson, Shakia Bauer	Special Education Paraprofessional
Chandra Wagner, Daisy Volker, Stuart Vance	At-Risk/MTSS Paraprofessionals

Rock Hills Jr/Sr High School Classified Staff

Wanda Hurd	Administrative Assistant
Sheila McEntee, Karen Gormley	Custodial/Maintenance
Julie McEntee, Jackie Horn	Food Service

SEVERE WEATHER

If the Superintendent decides the weather to be of such a nature that the safety of students is threatened, the following radio/TV stations will be notified to broadcast closing information:

- **Alert Solutions:** All parents will be notified by phone, text message, or e-mail if parents have provided this information to the school.
- **TV Stations:** KOLN Ch. 11; KHAS Ch 5; and KWCH Ch. 7
- **Radio Stations:** KDNS FM 94.1 or KZDY FM 96.3-- Glen Elder; KREP AM-FM 92.1-- Belleville; KRFS AM-FM 104 --Superior; and KSVV AM 1190/FM 105.5 --Beloit.
- **Websites or social media sites that will list school closings:**
www.kwch.com/weather/schoolclosings; www.kdcountry94.com;
www.krfsfm.com; www.1011now.com/weather/closings;
www.khastv.com/weather/closings; www.kr92country.com; www.ksvradio.com;
and Rock Hills Elementary School and Rock Hills Junior/Senior High School Facebook pages.

FIRE AND TORNADO DRILLS

School-wide drills are practiced as required by law. Each room has a poster telling students which exit to use. Students should read these posters to become acquainted with the correct exit to use during a drill or an emergency.

- Fire Drill Signal: A loud, piercing horn sounds in one-second intervals. Exit a minimum of 50 feet from the building.
- Tornado Drill Signal: A loud, warbling siren that sounds continuously. Go to assigned area.

ACADEMIC DISHONESTY (PLAGIARISM)

Cheating, defined as copying another's work and claiming it is your own, and plagiarism, defined as the use of another person's original ideas or writing without giving credit to the true author, are prohibited practices. Materials taken from electronic sources are covered by this policy (this includes the use of work created by artificial intelligence). A student who engages in any form of academic dishonesty, including any individual who provides materials to be copied will be subject to the loss of credit for the work in question, as well other possible disciplinary measures. All decisions may be subject to review by the building Principal.

CLASS/CREDIT RECOVERY PROGRAM

USD #107 will accept classes taken by students for credit recovery under these preliminary conditions:

- Transfer students to Rock Hills who find themselves behind will be considered.

- If given permission from administration to take classes for credit recovery, the below items will be followed:
- USD #107 will not pay any fees or transport for any student to class destination.
- Online classes will be taken during the academic day for credit recovery and will be considered for credit on a case by case basis when the counselor, building administrator and Superintendent determine this is in the best interest of the student and the district.
- Credit for classes will be given for only those classes needed for recovery to allow student to get back on track for graduating on time with his/her regular class.
- No class credit will be accepted to advance high school placement for early graduation.

CLASS ENROLLMENT

Students who enroll in classes for college credit may drop/add these classes at the end of the semester. If students choose to drop, then the students must choose another class that same hour that is offered by RHJSHS. This provision does not include College Algebra/College Statistics and Composition I/Composition II. If the student is in one of these courses, they can choose to not take the second semester for college credit but will remain in that course of study for High School credit. All other classes offered at RHJSHS are year-long classes and cannot be dropped after a three-day grace period at the beginning of the first semester.

CLASS RETAKE

Students will retake the semester of a required class if the student receives an “F” grade for that semester.

COLLEGE VISITS

Rock Hills students have the opportunity to visit colleges of their choice during the school year. Seniors are given three days for visits, Juniors are given two days and Sophomores are given one day. If the visit is set up through the office at the Jr/Sr High School, the absence will not be counted against the student. If the student sets up the visit on his/her own and not through the school, the absence will be recorded as a regular absence from school. Students are required to sign out for college visits as they do for any other extra-curricular activity.

CONCURRENT CLASSES/COLLEGE CREDIT CLASSES

Juniors and Seniors who desire to take classes for college credit and meet enrollment criteria, may do so and dual credit will be given for those courses. A student must meet the necessary prerequisites set by the college in order to take a class and must have a minimum GPA of 2.5. Any costs arising from enrollment in the above will be at the expense of the student. A student who receives a grade below a C on an online concurrent class will not be allowed to take another on-line class the following semester.

EARLY GRADUATION

A student, who for educational or vocational reasons, wishes to graduate from high school

in less than the normal four-year grade (9-12) sequence may request permission for early graduation. The student shall request in writing to the Board of Education permission for early graduation with reasons supporting this plan and request. A parent or legal guardian of the student must submit a letter in support of the student's written request to the Board of Education. The request letter should be submitted to the Superintendent no later than six months prior to the anticipated completion of the required high school program. The Board will consider each request on the merits of the individual circumstances; one case shall not set a precedent for others.

ELIGIBILITY

Eligibility will be taken weekly after the first three weeks of each semester. Any student who has earned one F or three D's at the eligibility check will be deemed ineligible (as well as loss of Student in Good Standing status) until the next eligibility check.

GRADING SYSTEM

The following is an explanation of the grading system used in Rock Hills Jr/Sr High School:

A+ 98-100	B+ 87-89	C+ 77-79	D+ 67-69	F Below 60
A 94-97	B 83-86	C 73-76	D 63-66	INC Incomplete
A- 90-93	B- 80-82	C- 70-72	D- 60-62	W Withdraw or Withheld

Grades reflect a student's progress in the adopted Rock Hills Jr/Sr High School curriculum. Teachers will utilize a structured system of guided learning and/or assessments to provide an accurate representation of the student's mastery of the course. Examples of guided learning include homework, outlines, daily practice work, and projects with assistance. Examples of assessments include quizzes, tests, independent projects, and performance tasks. Assessments require each student to independently demonstrate his/her mastery of knowledge and skills stated in the learning objectives.

GRADUATION

All students who have completed the requirements for graduation shall be entitled to participate in graduation exercises unless participation is denied for just cause as determined by the Board of Education. In emergency situations, either the building Principal or Superintendent may make such determination.

GRADUATION REQUIREMENTS

English	English I, English II, English III and either English IV or Composition	4 Units
Mathematics	Mathematics classes will be determined by placement (one unit must be taken the year of graduation)	4 Units
Science	Physical Science, Biology, Earth and Space Science	3 Units

Social Science	3 Units
World History/Geography, U.S. History, Government	
Business Communications/Personal Finance	1 Unit
Physical Education/Health	1 Unit
Fine Arts	1 Unit
Stem	1 Unit
Examples – Computer Science courses, Advanced Math courses, Advanced Science Courses, Advance CTE courses (technical level/application level), Advanced Technology courses	
Electives	7 Units
* 8 electives are required if you use your Advanced Math course to count as your STEM course requirement.	

Total Units Required for Graduation = 25

For Class Ranking and Valedictorian and Salutatorian status, students must be enrolled in a minimum of six unmodified GPA bearing classes in each semester enrolled. Students who do not meet these criteria will receive a GPA but will not be eligible for Class Ranking and Valedictorian and Salutatorian status.

HONOR ROLL

Grade point averages for determining the honor roll are figured on the 4.0 scale as follows:

A = 4.0 B = 3.0 C = 2.0 D = 1.0

The honor roll for Rock Hills Junior High and High School students will be listed after each semester. Students who receive a "D+" or lower or an INC. will NOT be considered for the honor roll. The honor roll will be divided into three groups.

- ALL ACADEMIC ALL A'S HONOR ROLL: To be eligible, a student must have compiled a grade point average of 4.00, which is all A's for the semester.
- SUPERINTENDENT'S HONOR ROLL: To be eligible, a student must have compiled a grade point average of 3.75 -3.99 points for the semester.
- PRINCIPAL'S HONOR ROLL: To be eligible, a student must have compiled a grade point average of 3.5 – 3.74 for the semester.

ATTENDANCE POLICY

Attendance is one of the most important factors in determining a child's success in school. When a student is absent from class, it is impossible to recreate the situation that existed during that absence. Make-up work cannot take the place of having been in the classroom when instruction was given. Therefore, it is important that each student be in the classroom every day possible. The habits of today will carry over to tomorrow. Students must learn responsibility, and as they grow older, assume responsibility for regular attendance.

In order to provide this kind of experience, it is important for the parent to contact the school whenever a student is absent. If a parent has not called the office by 8:30 a.m., the school will attempt parental contact by phone, email or text, to verify the absence. The building

Principal is authorized by the USD 107 Board of Education to determine whether student absences will be recorded as “excused” or “unexcused.” The following outlines make-up work for excused, unexcused, and Out-of-School Suspension absences.

Excused Absence: For an excused absence, students will be given one day plus the number of days absent to complete their work. Therefore, if a student has an excused absence they have one extra day to make up the homework or any assessment they missed. This make-up work has to be completed by the time the student enters the room at the end of the grace period. Participation-based classes will require students to make contact with their teacher and either make up the time or turn in an alternative assignment as determined by the teacher prior to the due date. (Example - If a student is absent on Tuesday and missed an assignment, that assignment is due at the beginning of class on Thursday. If the student misses an assessment on Tuesday, they must have made arrangements to make up that assessment prior to the start of class on Thursday.)

Unexcused Absence: If the absence is unexcused, the same procedure applies with exception that there is no extra “grace day.” Therefore, all assignments, tests, or alternative assignments are due immediately by the beginning of class. Arrangements for assessments must be made prior to the onset of the class period. If these deadlines are not met, the grade is an automatic zero. (Example – If a student is absent on Tuesday and missed an assignment, that assignment is due at the beginning of class on Wednesday. If a student missed an assessment, they must have made arrangements prior to Wednesday’s class to make up that assessment.). The student has 24 hours for the absence to be changed from an unexcused absence to an excused absence as a result of the appropriate reasoning and contact by a parent/guardian.

Suspension: In the case of an Out-of-School Suspension (OSS), it is the responsibility of the student to access lesson plans or make contact with the teacher to ensure that they are aware of all missed work during the OSS. Following the OSS, all missed work is due at the time they enter that class, which includes alternate assignments for participation-based classes. Students are given one day to arrange to make up any assessments missed during the OSS. The missed assessments must be made up prior to entering that class the following class day or a zero will be issued. Extended projects with set due dates are excluded from receiving additional days due to absence.

For the purposes of this attendance policy, truancy and chronic absenteeism is also defined. Administration will contact students and parents upon a student meeting the threshold of 40 missed class periods to alert the student and parents of the level of absences and to begin a dialogue to hopefully avoid a student reaching chronic absenteeism.

Truancy: KSA 72-1113 defines truancy as: whenever a child is required by law to attend school and is enrolled in school, and the child is inexcusably absent on either three consecutive school days or five school days in any semester or seven school days in any

school year, whichever of the foregoing occurs first, the child shall be considered to be not attending school as required by law. A child is inexcusably absent from school if the child is absent there from all or a significant part of a school day without a valid excuse acceptable to the school employee designated by the Board of Education to have responsibility for the school attendance of such child.

Chronic Absenteeism: Federal education law (ESSA) defines chronic absenteeism as a student being absent (excused or unexcused) from school 10% or more of scheduled school time. RHJSHS tracks and reports to parents and the Kansas Department of Education when a student is chronically absent.

VALEDICTORIAN AND SALUTATORIAN

The Senior achieving the highest grade point average is designated as the Valedictorian; the student with the second highest grade point average is designated as the Salutatorian. Grade point averages for determining class rank are computed using the 4.0 scale for eight semesters of work. In case of identical ties, the 12-point scale will be used to break the tie. If the tie remains, there will be co-honor students in either category. To be eligible for consideration as the class Valedictorian/Salutatorian, a student must graduate in good standing with USD 107. Grade point average for breaking a tie for Valedictorian is figured on the 12.0 scale as follows:

A+ = 12 A = 11 A- = 10 B+ = 9 B = 8 B- = 7 C+ = 6 C = 5 C- = 4 D+ = 3 D = 2 D- = 1

Those students who have compiled a grade point average of 3.5 or better for eight semesters of work will be honored for their outstanding academic achievement with a red cord at senior class day.

EXCLUSION FROM SCHOOL FOR NON-IMMUNIZED STUDENTS

Non-immunized students, including those with a religious, medical, or other statutory exemption, shall be excluded from attending school during an outbreak of a vaccine-preventable disease in their attendance building. This will be determined on a case-by-case basis by the administration. Recommendations from a licensed physician and/or local health department official shall be considered to determine the duration of exclusion from school. Vaccine-preventable diseases may include but are not limited to the following diseases: diphtheria, tetanus, pertussis, poliomyelitis, measles, mumps, and rubella or any other as designated by the Kansas Department of Health and Environment.

Any such child may be readmitted earlier to school upon the written authorization of the County Health Officer and/or the administration.

FEES*

***USD #107 BOE HAS WAIVED ALL FEES FOR 2024-2025 SCHOOL YEAR.**

TEXTBOOK: The Unified School District #107 operates a textbook rental system in which students may participate. However, this is not a requirement and students may buy their

own books. The fees for the 2024-2025 school year are listed below.

RENTAL FEES: The rental fees for Jr/Sr High School students will be \$30.00. Lab and shop fees are not included.

LAB AND SHOP FEES:

Biology	\$10.00	Agriculture	\$10.00
Chemistry	\$10.00	Industrial Arts	\$10.00
Physics	\$10.00	Art/Ceramics	\$10.00
Earth Science	\$10.00	FACS	\$10.00
Applied Chemistry.....	\$10.00		
Zoology.....	\$10.00		
Field Biology.....	\$10.00		
Anatomy/Physiology.....	\$10.00		

REFUNDS: Refunds to students who leave before the end of the school year include the following:

- within the first 9 weeks of school 75% refund
- within the second 9 weeks of school 50% refund
- within the third 9 weeks of school 25% refund
- within the fourth 9 weeks of school No refund

FIRST AID AND MEDICATION

Only emergency first aid is administered at school. No internal medications will be administered without written instructions signed by a parent or legal guardian. Only medication sent to the school office by the parents with appropriate instructions pertaining to time a dosage will be administered. All prescription medications will be kept in the school safe.

In case of an accident or illness, attempts to contact and consult with parents or the emergency contact person will be made prior to seeking treatment, if possible. If the parents are not available, emergency contacts will be called and treatment will be administered as per the statement signed by the parents at the time of enrollment.

MEALS

Breakfast serving begins at 7:45 A.M. RHJSHS operates a closed lunch period. Rock Hills reserves the right to not serve meals to students who have a negative balance of \$50 or more on their bill. Notices will be sent to parents before students reach the balance limit. Parents may also access PowerSchool to view the amount owed for breakfast and lunch. Students may resume eating at school when the bill is paid or the amount owed is below the \$50 limit.

STUDENT DRESS CODE

Students are asked to wear neat and clean clothing for school and school activities. If a student's appearance disrupts a class or activity or creates a health and/or safety issue, administration has the right to address the situation. Hats or bandanas will not be worn in the buildings, and hoods on hooded apparel will not be allowed to cover the head.

Clothing advertising drugs, alcoholic beverages, other illegal activities, and tobacco products or those with obscene or questionable printing on them will not be allowed. Special dress up days for homecoming, sweetheart, FFA, FCCLA, and FBLA weeks will allow certain dress as approved by the Principal. Only on those designated days will students be allowed to wear specific clothes and hats to school.

STUDENT DRESS FOR TRIPS

Any student representing Rock Hills Jr/Sr High School on an extracurricular trip must dress in appropriate clothes. Appropriate clothes are determined by the coach, teacher, or sponsor who is in charge of the trip. If time permits, students who are not appropriately dressed for an activity will be given a chance to return home to change into appropriate dress. If the student is not appropriately dressed upon return, they will not be allowed to attend and participate in the activities. Additional school consequences for behavior on extracurricular activities may be given per administrative discretion.

STUDENT DRESS CODE INFRACTIONS

Administrators will be responsible for determining when individuals are violating the code. Students may be asked to change their clothes or turn a shirt inside out.

CELL PHONES

Students are allowed to have their cell phones on their person and visible up to the 8:05 a.m. bell, between classes, and during their lunch break, during class time, students are not allowed to have their phones out unless given permission by their teacher. Students may be asked to place their phones in a designated receptacle within each classroom. Students will not be allowed to take inappropriate pictures with their phone. Phones will be immediately confiscated if caught being used during an unauthorized time. Consequences may include any or all of the following depending on the seriousness and frequency of violations

- Phone is taken away and given back to the student at the end of the day.
- Phone is taken away, parent called, and the phone is picked up by parent or released to the student after school by a parent phone call
- Phone is given to office staff each day and the student may pick up phone at the end of the school day OR the phone is to be left home or in the student's vehicle. This procedure will happen until the end of the current school term.

DAMAGE TO OR DESTRUCTION OF PROPERTY

A student shall not intentionally cause or attempt to cause damage to property or steal or attempt to steal property. If caught and found guilty, the student will repay the damages to school property and serve a consequence assigned by the administrator.

STUDENT IN GOOD STANDING

Any student who has not reached any of the criteria as listed below is considered a Student in Good Standing and is entitled to participation and attendance in all school activities. When a student loses their status as a student in good standing, that student is no longer eligible to participate in or attend any events in or out of the school other than

regularly scheduled class periods. The only exception is graduation exercises for Seniors who have met graduation requirements. All decisions regarding student in good standing status are subject to administrative review. Criteria for a student to not be considered in good standing include the following:

Attendance: If a student reaches the threshold of chronic absenteeism for the semester, which is either eight (8) days or sixty-four (64) class periods. The student may regain Student in Good Standing status at the beginning of the next semester or through an approved administrative and parent plan.

Tardies: If the student is tardy six (6) or more times per nine (9) weeks. The student may regain Student in Good Standing status at the beginning of the next nine (9) week period or through an approved administrative and parent plan.

Eligibility: If a student is ineligible, they are also not considered a Student in Good Standing. The student may regain student in good standing status at the next eligibility check.

Disciplinary Actions: A student may lose Student in Good Standing status as a result of disciplinary actions at the discretion of the administration. The student may regain Student in Good Standing status upon meeting the criteria set forth by administration for regaining student in good standing status.

Delinquent Payments: Any student who has an outstanding bill will, in coordination with their parents, either pay the bill or set up a payment plan to pay off the bill. A student will lose Student in Good Standing status if the payment is not received or if the payment plan becomes delinquent. The student may regain Student in Good Standing status once the payment situation is rectified.

DETENTION

While the student is serving their detention, the student's cell phone will be placed on the desk of the detention supervisor or kept on the student but not accessed. Students are required to report to the determining teacher or administrator to serve the time. Students skipping detention may have their time doubled, may lose their Student in Good Standing status, or may face out-of-school or in-school suspension.

Discipline Referral

Discipline consequences may include any and all of the following: issues may lead to the student's removal from the classroom or activity to after-school time being assigned to the student, in which case parents will be required to provide transportation for the student. Administration will utilize a structured system of referral and consequences to maintain as high a level of consistency as possible based on the specific facts of each situation.

DISTRICT E-MAIL OR COMPUTER SYSTEMS

Students shall have no expectation of privacy when using district e-mail or computer systems. E-mail messages shall be used for approved educational purposes. Students must use appropriate language in all messages. Students are expected to use the system following guidelines approved by teachers or the administration. Any email or computer application or information in district computers or computer systems is subject to

monitoring by the staff and/or administration. The school retains the right to duplicate any information created by students in a computer system or on any individual computer. Students who violate these rules, or any other classroom rules relating to computer use, are subject to disciplinary action up to and including suspension from school.

LOCKERS AND SEARCHES

The school lockers are the property of the school district and students have no expectation of privacy in their lockers. Each student has been assigned a locker that has a combination lock built into the door. Physical education lockers have locks that are checked out to the student. A Student is the only one who has the combination to their locker, therefore, no one else should be able to access additional lockers. Students should not give out combination numbers to anyone.

Searches of lockers and students shall be conducted in accordance with the rules adopted by the Rock Hills Board of Education. No law enforcement officer may search any locker without a search warrant unless he/she has the consent of the Principal and is accompanied by the Principal or designated representative. In order to protect the health, safety or welfare of students under school jurisdiction, building Principals or designated representatives are authorized to search students, but are prohibited from touching the student for the purpose of conducting the search. All searches shall be carried out in the presence of an adult witness.

RESPONSIBLE INTERNET and ELECTRONIC DEVICE USE

Rock Hills Jr/Sr High School provides electronic devices and internet access as well as several computer stations. Students and parents are required to read and sign an acceptable use agreement. The agreement clearly states that the use of the internet and electronic devices shall be for educational purposes. Violations of this agreement can lead to a student not being allowed access to the internet at school, having limited access to computers, and other disciplinary action.

TARDIES

Students are allowed four (4) minutes for passing between classes. Due to the location of some classrooms, students should plan ahead and limit the number of times they must retrieve books and materials from the locker area. Teachers will mark students tardy if they are late to class or coming to school. Students may also be considered tardy if they arrive for class unprepared and must return to their locker causing them to miss class time. Students will report to the office if late to school and the teacher will be notified of the tardy. Students will make up time on detention if a student has accumulated (3) three tardies in any nine (9) week period. Detention time is at the discretion of the teacher and/or Administrator.

Bullying

The USD #107 Bullying Policy will be followed. Rock Hills is committed to providing a positive and productive learning and working environment. Hazing, harassment, intimidation, menacing, or bullying is strictly prohibited and shall not be tolerated in the

district. Bullying is defined as an intentional gesture, action, or threat creating an intimidating environment for a student or staff member by students, staff members, or parents (guardian, custodian, or other person with authority to act on behalf of the child). Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion. Staff whose behavior is found to be in violation of this policy will be subject to discipline, up to and including dismissal. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or Board of Education. Individuals may also be referred to law enforcement officials.

ACTIVITY BUS

An activity bus will be provided for attendance at activities out of town. The sponsor is responsible for supervision and student discipline while riding the activity bus. Students must remain seated and reasonably quiet so that the noise within the bus does not create a distraction for the bus driver. Before getting off the bus, the sponsor or coach will have the students pick up the waste paper or other litter so that the bus will be neat and clean for the next trip. The driver is instructed to stop the bus at any time if the above conditions are not met and if the sponsor is unable to manage the group. The driver is then to drive the group back to the school immediately and report the difficulty to the Principal or Superintendent. After an activity has concluded, students must be back to the bus at a reasonable time as established by the sponsor. Failure to be punctual may result in suspension of bus privileges.

ACTIVITY TRIPS

Students will ride to required school activities with the school-sponsored group. When the district provides transportation to an activity, participating students are prohibited from driving personal automobiles to and from district-sponsored activities held during or after the school day. The exception is if the student is authorized by his or her parent or guardian and approved by the building Principal. The teacher sponsoring the activity shall present a trip list in advance of the trip. Students' names, the bus or car assigned, and the name of the adult sponsor will be listed. Students who ride the school bus to athletic events or other school-sponsored trips will be expected to return on the bus. The sponsor may give permission to a student to return with his or her parents if the request is made by the parent in person at the activity. Students shall only be released to another adult if the parent makes a request in writing or through a phone call to administration prior to the function for which a release is requested.

BUS BEHAVIOR AND RULES

Unified School District #107 students are subject to the same behavior code and disciplinary procedures while riding school buses as during regular school hours. For the safety of all students and drivers and the efficiency of district transportation, USD #107 has the following expectations:

- Students must obey the driver of the bus.

- The driver may assign a seat to each student. Students may move from the seat only if given permission by the driver.
- The driver will not wait longer than two (2) minutes for those who are tardy.
- Students will not stand in the roadway while waiting for the bus.
- Students will not converse unnecessarily with the driver or talk loudly.
- Students will not extend arms, legs, or heads out of open windows.
- Students and drivers will keep the bus clean and sanitary at all times.
- Students will wait until the bus comes to a complete stop before moving, entering, or exiting the bus.
- Students will report to the driver if they note or cause any damage to the bus.

The driver and/or administration may contact parents of students who do not meet these expectations. In certain situations parents may be required to provide transportation to/from school for their student(s).

BUS DELAY PROCEDURES

In the event that a bus is running more than twenty (20) minutes behind schedule, the primary school center for those students shall be responsible for notifying the parents of such delays. The driver shall notify the school of the bus delay, where it is delayed, and an estimate of how long before it will be in service again. The school shall then use its route list to notify all the parents from that point on. It is the responsibility of the transportation director in these events to get the bus repaired as soon as possible.

PARKING CARS AT SCHOOL

Each student who drives to school must park in the North parking lot (this includes days of student activities). Students are asked to use good judgment when entering and exiting the parking lot. Students are also asked to wait until the buses have departed before exiting the parking lot. Students driving recklessly will not be allowed to park on school grounds. Students are required to use the paved entry provided to enter and exit the lot.

WEATHER ROAD PLAN

In the event of unpassable rural roads due to weather conditions, those students living on a rural route will meet the bus at the following locations after being notified through the instant messaging system:

- Burr Oak, in front of former school;
- Esbon, in front of former school;
- Jewell, in lot east of former school;
- Formoso, at corner of Main and Patterson south of firehouse;
- Ionia, at Hwy. 128 and G Ave.;
- Lovewell, at 280 and V Road (if 280 is passable); and
- North Branch, at Hwy. 128 and 100 Rd.

BOOK BAGS/PURSES

Book bags/Purses will not be allowed in any classroom. Bags must be left in lockers during the school day. Book bags will not be left in the hallways as this is a violation of fire code. Students who violate this by leaving book bags in the hallway will be subject to discipline

by the school administrator.

CHECKING OUT OF SCHOOL

If a student finds it necessary to leave school during the day, he/she must report to the office to sign out after receiving permission from the office and his/her parents. Permission will not be granted unless a telephone call or note has been received from the parents. If the student returns to school, he/she must sign back in before returning to class.

DRINKS

No soda pop or energy drinks will be allowed in the building during regular school operating hours.

FUNDRAISING

All monies, materials, or items earned through a school-sponsored fundraising program shall become the property of Rock Hills Jr/Sr High School.

JR AND SR HIGH SCHOOL DANCES

Dances are intended for Rock Hills students, and guests may be invited to high school dances with administrative approval. Any student who wishes to bring a guest must sign them up in the office prior to the dance. The administration would prefer that all guests be of high school age. Junior high students are not allowed to attend high school dances. Senior high students are not allowed to attend junior high dances. Students and dates must be considered Students in Good Standing to attend school dances as determined by the administration.

MORNING SUPERVISION

Students are requested not to arrive to school prior to 7:40 A.M. Doors to the building will remain locked at all times. Teachers will be in their classrooms by 7:45 A.M. and will be responsible for supervision of the commons and hall areas. All students must stay in designated areas upon arrival unless working with an instructor. School begins at 8:05 A.M.

NATIONAL HONOR SOCIETY

The National Constitution policy will be followed. The Principal shall reserve the right to approve all activities and decisions of the chapter. The Principal shall annually appoint a Faculty Council composed of five members of the school's faculty who may serve consecutive terms. The Principal shall receive appeals in cases of non-selection of candidates, and the disciplining or dismissal of members.

Faculty Council: The Faculty Council shall consist of five voting faculty members appointed annually by the Principal. The chapter adviser shall be an ex-officio, non-voting, sixth member of the Faculty Council. The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms. The Faculty Council shall meet at least once a year to review the procedures of the chapter, select members and to consider non-selection, dismissal, other disciplinary actions, and warning cases. The Faculty Council will select members by a majority vote that reflects the full staff vote. The Faculty Council will develop and revise, when necessary, all chapter procedures for selection, discipline,

and dismissal of members, all of which must remain in compliance with the national guidelines. These proposals will be discussed by all faculty and proposed changes will be amended in the proposed handbook revisions that are annually reviewed at the district level.

Selection of Members: The sponsor may require an application process of qualifying students to verify their intention to meet the criteria for induction and to join the organization and to obtain the necessary information regarding meeting the criteria for each pillar. To be eligible for membership the candidate must be a member of the Sophomore, Junior, or Senior Rock Hills Class (according to school records). Candidates must have been in attendance at the school the equivalent of one semester. Rock Hills High School NHS Chapter's minimum standard for scholarship is a cumulative scholastic average of at least a 3.5 on a 4.0 scale. Selection decisions will be based information from resources including, but not limited to the following:

- student's academic transcript;
- input from the student;
- feedback from staff; and
- student's ability to demonstrate the values of the National Honor Society as detailed below.

Scholarship: 3.5 GPA

Service: Beginning in the summer following their 8th grade year, students may begin to accumulate service hours toward the requirements as listed below. Students may take part in National Honor Society activities towards these goals as "provisional members" as long as they maintain the Scholarship requirement and are actively engaged in the process of attaining full membership and are deemed in good standing by the sponsor. All service activities and their respective hours must be pre-approved and then verified by the sponsor to ensure their validity and completion.

- Prior to the induction ceremony in the Fall of their Sophomore year, students must have achieved 40 hours of approved service.
- Prior to the induction ceremony in the Fall of their Junior year, students must have achieved 60 hours of approved service.
- Prior to the induction ceremony in the Fall of their Senior year, students must have achieved 80 hours of approved service.
- Active members are required a minimum of 20 hours of service each year to maintain membership.
- No more than 10 hours can be earned at a single event for service hours

Leadership: Beginning in the summer following their 8th grade year, students may begin to accumulate Leadership activities toward the requirements as listed below. Students may take part in National Honor Society activities towards these goals as "provisional members" as long as they maintain the Scholarship requirement and are actively engaged in the process of attaining full membership and are deemed in good standing by the sponsor. All Leadership

activities must be pre-approved and then verified by the sponsor to ensure their validity and completion.

- Prior to the induction ceremony in the Fall of their Sophomore year, students must have achieved 5 approved Leadership activities.
- Prior to the induction ceremony in the Fall of their Junior year, students must have achieved 7 approved Leadership activities.
- Prior to the induction ceremony in the Fall of their Senior year, students must have achieved 9 approved Leadership activities.

Character: Each year, the entire faculty will have the opportunity to cast a vote indicating their approval or disapproval of each qualifying candidate's character. If the staff member does not feel they have sufficient knowledge of the student to make such a judgment, they may abstain from the vote. Students who receive above a 50% approval rating of their character by the members who cast votes will meet the character criteria. The selection of each member to the chapter shall be by majority vote of the Faculty Council. A description of the selection procedure shall be published in an official school publication that is widely available in a timely fashion to all students and parents of the school. The National Council and NASSP shall not review the judgment of the Faculty Council regarding selection of individual members to local chapters.

Dismissal Procedure: Failure to maintain a 3.5 cumulative GPA is grounds for dismissal. The only GPA calculation accepted is the one displayed on the official high school transcript. Should a student's GPA fall below the standard of 3.5 at the end of a semester, he/she will be placed on probation for a period of one semester. This time should be used for the student to focus on academics and raise the GPA to the minimal standard. During this probationary time, the student should continue to fully participate in the Chapter meetings and projects. Failure to participate in the minimum required activities and a member in good standing is grounds for dismissal. The sponsor will issue warnings for actions that may lead to dismissal and report these to the Faculty Council. The Faculty Council shall determine when an individual has exceeded a reasonable number of warnings. In the case of flagrant violation of school rules or the law, a member does not have to be warned. In all cases of pending dismissal, a member shall have a right to a hearing before the Faculty Council. For purposes of dismissal, a majority vote of the Faculty Council is required. A member who has been dismissed may appeal the decision of the Faculty Council to the Principal and thereafter under the same rules for disciplinary appeals in the school district. NASSP shall hear no appeals in dismissal cases. The complete NHS Constitution is available at www.nhs.us.

PHYSICAL EDUCATION AND/OR ATHLETIC INJURIES

Any student who receives an injury and requires medical attention by a medical doctor and/or misses class or practice as directed by a doctor will not be eligible to participate in either PE class, practice sessions, or game conditions. The student may resume physical activities once he or she provides a written release by said medical doctor stating the student may return to the activity. All athletic injuries must be reported to the teacher, coach, or sponsor immediately.

PUBLIC DISPLAY OF AFFECTION

Overt public display of affection is prohibited. This includes, but is not limited to, kissing and inappropriate physical contact, such as holding hands or hugging.

SELECTION OF HOMECOMING KING/QUEEN

The procedure for the selection of the homecoming king and queen is subject to review by Student Council each year. Changes will be made in the best interests of the student body. Students must be Students in Good Standing as determined by administration. Students having an "F" in any class are not eligible, which includes both the candidate selection process as well as the activities and coronation. The procedure for selection includes the following:

- Four boys and four girls will be chosen from the senior class. (The number of candidates may drop if class size is smaller.)
- Grades 9-12 will vote for the candidates from a list of all eligible seniors.
- When the candidates are chosen, the same voting procedure will be used to pick a king and queen; the four candidates' names will appear on the ballot and the students will vote for one king and one queen.

SELECTION OF SWEETHEART CANDIDATES

Candidates will be chosen in the same manner as choosing the Homecoming candidates. The four Homecoming candidates will not be eligible for Sweetheart King/Queen.

SIGNS AND BULLETINS

No signs shall be placed in the halls or on the hall bulletin boards without permission from the office. No material shall be posted in the classroom without the permission of the teacher.

STUDENT ACCIDENTS

Any school employee who discovers an accident involving a student at school, on school property or at a school sponsored event, shall immediately report the accident to the building Principal and follow the rules approved by the Board of Education. Parents and guardians are to be notified of all accidents and appropriate action determined with the consent of the parents. If the parents cannot be reached, the family physician or alternate physician, if permitted by parents/guardian or alternate physician, should be notified. Students participating in extracurricular activities must have the following on file in the office:

- Up-to-date physical form signed by both parent and student;
- Signed medical release form; and
- Signed concussion form.

Failure to have any of the above forms signed and on file in the high school office will make the student ineligible to practice or participate until forms are on file.

ASSIGNMENT SHEETS (HIGH SCHOOL STUDENTS ONLY)

Students will be required to have teachers fill out assignment sheets before they attend an activity. These sheets can be picked up in the office at any time before the student leaves for the extra-curricular activity. The teacher will sign the sheet after the assignment is complete. The assignment sheets must be signed and returned to the activity sponsor/coach before the student leaves for the activity or the student will not be allowed to attend the activity. Coaches and sponsors will turn in the sheets to the office before leaving for the activity.

CHEER/DANCE

All cheerleading and dance uniforms, sweat suits, pom poms, and any other items purchased by USD #107 will be returned to the school at the end of the cheering season. Cheerleaders will keep any personal items purchased by them, which may include, but are not limited to shoes, socks, and under garments.

DRUGS/ALCOHOL/TOBACCO

A student shall not knowingly possess, sell, transmit or be under the influence of any alcohol, tobacco, or narcotic drug other than as directed by a licensed physician and with the knowledge of school officials. Consequences will be determined by administration depending of the seriousness and frequency of the student's actions:

INCLEMENT WEATHER

If School is postponed or canceled for inclement weather, conducting or participating in any activities for that day will be at the discretion of the administration.

JUNIOR HIGH HOMEWORK

There will be no junior high homework assigned (this includes tests on days following games or activities unless the review was performed earlier to allow for preparation) on the day of a game or activity.

PARTICIPATION IN MULTIPLE ACTIVITIES DURING ONE SEASON

Students may participate in multiple sporting activities during a season unless otherwise restricted by administration

STATE QUALIFYING TEAMS

If a team qualifies for any State Tournament or Meet, the district guidelines will be followed. There will be no meal money given. The student is responsible for all meals.

STUDENT COUNCIL

The Rock Hills Jr/Sr High School Student Council will be selected from the student body. Each student is encouraged to express to student council representatives their ideas and concerns about school rules and regulations governing their conduct. These ideas can be brought up at any regularly scheduled council meeting.

STUDENT PRACTICE GEAR AND UNIFORMS

Students will be issued school practice gear and uniforms for participation in athletic events. Students will be required to be responsible and take care of the gear throughout the season of play. At the end of the season of play, each student will be required to return the uniform and practice gear as it was given to them at the beginning of the season. If the uniform and/or practice gear is not returned to the school, or if the uniform and/or practice gear are damaged, the student is responsible for replacing the uniform and/or practice gear at replacement cost. The student will not be issued a uniform or practice gear for the next season of play until the gear is returned or the replacement cost is paid.

POLICY OF THE BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 107
Jewell County, Kansas

GAAF Emergency Safety Interventions (See GAO, JRB, JQ, and KN) – See USD 107 policy at www.usd107.org

Children's Internet Protection Act (CIPA) Safety Plan - See USD 107 policy at www.usd107.org

JCDBB Weapons (See EBC, JDC, JDD, JHCAA and KGD) - See USD 107 policy at www.usd107.org

JDDA Drug-Free Schools (See GAOB, JGFGB, JGFGBA, and LDD) - See USD 107 policy at www.usd107.org

JDDC Bullying (EBC, GAAE, JCE, JDD, JGEC, JGECA, and KGC) - See USD 107 policy at www.usd107.org

JGEC Sexual Harassment (See GAAC, GAAD, GAF, JDDC and KN) - See USD 107 policy at www.usd107.org